

City of Carthage Parks and Recreation Department

Request for Proposals

Fourth of July

Firework Display



Carthage Parks and Recreation Department

521 Robert Ellis Young Drive

Carthage, MO

64836

The City of Carthage is seeking written proposals to provide a fireworks display on Tuesday, July 4th, 2023, beginning at approximately 9:30 P.M. and ending approximately 9:50 P.M. Proposals must meet general requirements as outlined in the RFP. Proposals should include as a minimum, a listing of:

- The size and type of shell to be fired.
- A general description of the type of display proposed.
- A sample listing of comparable fireworks shows done by the vendor during the last three (3) years.
- Three (3) references of customers within the last five (5) years.

1. CONTACT FOR INFORMATION

Companies responding to this solicitation should direct all inquiries to:

Abi Almandinger
521 Robert Ellis Young Drive
Carthage, MO 64836
Office: 417-237-7035
Email: Parksdepartment@carthagemo.gov

2. GENERAL INFORMATION

The City of Carthage is planning a celebration to commemorate the July 4th holiday in 2023. The City's plan is to have a fireworks display for the community. The City expects to allocate the amount chosen for the fireworks display.

3. DISPLAY SPECIFICATIONS

- Display shall be a continuous presentation with no gaps longer than 5 seconds.
- Majority of the shell to be in the 3" to 8" size range (including candles/fountains).
- Show shall be broadcast with music if possible.
- Show should have an identifiable finale.

4. GENERAL REQUIREMENTS

- The date of the show shall be Tuesday, July 4th, 2023 at dark or approximately 9:30 P.M. in the Carthage Municipal Park, located adjacent to the municipal golf course.
- Please submit three proposals not to exceed \$15,000; \$17,000; and \$20,000.
- All required permits will be obtained at the cost of the vendor. Permits shall include, but are not limited to, a City business license and explosive/combustible material permit.

- All necessary precautions to protect the public shall be taken by the vendor including, but not limited to, protection of mortars underground or packed in sufficient quantities of sand.
- Adequate insurance, as specified in the Missouri Statutes, listing the City of Carthage as an additional insured, shall be maintained by the vendor through the event. Evidence, acceptable to the City, of such insurance must be submitted to City Hall prior to the event.
- Vendor agrees to coordinate the event with all City safety officials including, but not limited to Fire, Police, Park and Public Works.
- Vendor agrees to cover fireworks with a tarp or other waterproof material of sufficient strength and density to protect all products stored on site. Such covering shall also be fire resistant to prevent accidental discharge of on -site products.
- Firing sequence shall be controlled electronically with the use of a computer board.
- Vendor will return on an alternative date, at no additional cost, for postponed event resulting from rain, weather, product failure or similar causes. The City shall determine the alternate date.
- The proposal shall specify a listing of the size, number, description and cost of shells to be used in the general show and finale barrage separately.
- The City shall be able to add to proposal, based on the proposal amounts, depending on the amount of funding finally obtained for the program.
- Vendors are encouraged to visit the site prior to submitting a proposal.

5. **PROPOSALS**

Selection of the vendor will be at the sole discretion of the City of Carthage and will be based on the City's judgment of the best combination of price, the proposed show content, the vendor's performance record, and references from other cities. Vendors may be asked to make a presentation to the City regarding their proposal.

The City would also entertain a two or three year contract for fireworks. This would be for a display July 4th 2023, July 4th 2024 and possibly July 4th, 2025. Please outline specifics on show, price and payment schedule for a multi-year commitment.

The **specifications should be considered a minimum** and should not prohibit a vendor from substituting higher quality materials or equipment. Any substitutions must be noted and explained. The City of Carthage reserves the right to reject any and all proposals received.

6. **INDEMNIFICATION**

The work performed by the Contractor shall be at the risk of the Contractor exclusively.

7. **SCHEDULE**

In order to be considered, 2 copies of the proposal must be received at the Carthage City Hall, 326 Grant Street, Carthage, MO 64836, on or before February 16th, 2023 by 2:00 p.m. local time. All proposal shall be in a sealed package marked: **BID / Firework Display**

Contract chosen will be awarded and notified on February 23rd, 2023 to begin contract July 4th 2023